



## **Booster Board Meeting Minutes September 9, 2019 - 6:00 pm SHS Multipurpose Room**

### **President Amy Beaton called the Mustang Booster Meeting to order at 6:02pm**

Present (20): Amy Beaton, Chad and Jennifer Raan, Wade Frank, Ed and Melissa Krystosek, Jerilyn Sellheim, Mike and Sheri Srnsky, Leslie Wegner, Ray and Jill Boehme, James Landman, Ross Richards, Leah Hustad, Robyn Urlacher, Chris and Ali Clemenson, Amy Galde, Eric Dodds

### **Minutes of the following meetings:**

- August 5, 2019 meeting minutes reviewed. Motion to approve by Wade Frank, second by Ali Clemenson.

### **Financial Report:** (Bryan Schulz emailed prior to meeting)

- Total checking and petty cash balance of \$78,494.80. Motion to approve by Ray Boehm, second by Sheri Srnsky.

### **Old Business:**

- Fall Booster Social – The social was well attended. Four new memberships were obtained.
- Microsoft Office – Amy Beaton asked Ross Richards about getting Microsoft Office through SHS for Booster club use. Since the Booster club is not a school-affiliated club, WFPS cannot pay for one for the Boosters. Motion made by Ed Krystosek to purchase Microsoft Office (up to \$350 total cost) for Booster club use, second by Leah Hustad.
- WFPS facility rental contract – Jennifer Raan talked to Alison Chesser in the SHS Activities Office about whether or not the Boosters need to sign a facility rental contract with WFPS for any rooms used for Booster meetings. Per Alison, the contract is not required for the Booster Club.

### **Committee Reports:**

#### *Spirit:* (Amy Galde and Leah Hustad)

- Items from the storage unit were handed out to students for Homecoming (sunglasses, beads, pom poms, foam fingers). Bonfire was well attended.

#### *Membership:* (Ray and Jill Boehm, Betsy Dodds)

- Total membership of 317 at this time. There are only 5 stadium seats remaining. Additional decals were ordered.
- A sub-committee was formed to discuss possible changes to the current membership levels for next year and how to proceed with membership gifts. Jill Boehme, Leah Hustad, and Sheri Srnsky will meet and discuss, the return to Board with a proposal.

#### *Corporate Sponsors:* (Mark Teckenburg, Eric Dodds, Ed Krystosek)

- Nothing to report

*Communications/PR:* (Chris Clemenson, Mike Srnsky, Wade Frank)

- The current Booster website has been updated with the 2019-20 Board members.
- Chris Clemenson will be meeting with Mike and Sheri Srnsky to educate on social / communication protocol.

### **New Business:**

Funding Requests:

- Uniforms for Pep Band – Mr. Landman attended the meeting to present his funding request. He requested \$4,300 to be used to purchase 80 blue and orange striped overalls for the Pep Band. Band will use \$500 of their Fund60 account to pay for the overalls. The overalls will remain the property of SHS and be checked out to students for each event. Motion by Ed Krystosek to approve up to \$4,300 to purchase the overalls, second by Jill Boehme.
- Original piece composed for Wind Ensemble – Mr. Landman attended the meeting to present his funding request. He requested \$2,500 to be used to have an original piece written for the Wind Ensemble and have the composer travel to SHS and work with the band for two days. The composer will also conduct the piece at the concert for its premier. Band will use \$1,000 of their Fund60 account to pay for the composition. Motion by Wade Frank to approve up to \$2,500 for the composition, second by Ali Clemenson.
- SHS staff Holiday gathering – Sheyenne Staff Social Committee requested \$350 to go towards a room rental at the West Fargo VFW for the Sheyenne Staff Holiday gathering. This funding request was denied because it does not fall within the mission and/or purpose of the Booster club.
- Multipurpose Room window vinyl – Sheyenne High School Administration requested \$1,380 to be used to purchase a vinyl window panel for the Multipurpose Room at SHS. The form did not indicate whether or not other funding sources were available. Amy Beaton will ask Pam Cronin if there is any other funding source available before our final decision is made.

Parent donation / Microsoft match question: A parent, who wants to donate money to the SHS swim team, asked the Booster club to assist with a matching donation from the parent's employer – Microsoft. Amy Beaton will respond to the parent that the Microsoft match could possibly be done through the school's Activities Office, as Ross Richards has received these types of donation requests in the past.

Counseling Office Fund: Bryan received an email from the SHS counseling office regarding the account the Boosters helped them set up last year for miscellaneous needs of students. Approval was already completed in the past, so nothing additional needed at this time. The Booster club will provide the counseling office with \$500 again and continue to monitor dollar amount needed going forward (increase / decrease as necessary). The counseling office will also be reminded to keep receipts for all expenses. Amy Beaton will ask Bryan Schulz to fund the counselors' account.

### **Other Items:**

- Sheyenne Athletic Director Update (Ross Richards):
  - Essentia sponsorship contract with SHS – Reminder that the Boosters are restricted from using any health-care related signage / advertising on fields and electronic signage that is not Essentia.
  - Work continues on getting the electronic corner sign back in working order.
  - Additional seating for football – Ross continues to work on options for additional seating – temporary and permanent. The Boosters are open to helping with additional seating needs. Ross will get a confirmation on the easements on the east side of the field to determine if permanent bleachers are even possible.

- Concessions (Jerilyn Sellheim, Allison and Wade Frank):
  - Concessions going good so far. Volleyball concessions are set up and running. The first football game was very busy (\$4,000 in items sold). Concessions started accepting credit cards using the Booster's Square account. Still working through some issues with internet connectivity.
  - Discussed how to organize somewhat "mandatory" concession volunteering from sports, clubs, groups, etc. Possibly connect a group's work at concessions to them receiving funding from the Boosters. Jerilyn will draft some language to review at next month's meeting re: how to require groups to work concessions for future funding by Boosters.
- Funding request form – Amy Beaton will ask Bryan Schulz to review the current funding request form and make updates as needed. Boosters will consider increasing the dollar amount that 3 bids are required for, currently \$2,000.
- RoundUp Update (Amy Beaton, Allison and Wade Frank) – There will be a kick-off meeting in October to create committees for organizing and planning the RoundUp. Watch for a meeting date and location.
- Storage Unit – Email from U-Haul may be automatically generated monthly. Amy Beaton will confirm with Bryan Schulz that this is the case.
- 50/50 Raffle – Booster's license for the 50/50 Raffle was approved / renewed by City of West Fargo.

Meeting adjourned at 7:40 pm. Motion made to adjourn by Jill Boehme, second by Robyn Urlacher.

**Next Meeting Date** – Booster Board meeting October 7, 2019 – 6:00pm at Brewtus Clubhouse at Osgood.